

White County, State of Illinois  
301 E. Main St.  
PO Box 10  
Carmi, Illinois 62821  
618-382-7522 Ext. 5

PETITION / APPLICATION / REQUEST FOR A Solar Farm Construction Permit.

It is the responsibility of petitioners or requesters of actions placed before the White County Solar Farm Committee (herein after referred to as "Committee") to provide specific information and supporting data regarding proposed actions/projects in sufficient detail that will allow a decision to be made or a final course of action chosen. The Committee shall not accept a petition or request as properly filed that is not sufficiently detailed or is missing information required by Ordinance. The Committee is not responsible to make corrections or revise requests/petitions. Incomplete Applications will be returned.

Certain requests, such as a petition / application for a Solar Farm Construction Permit, requires the Committee to conduct a Public Hearing on the matter. No Hearings will be scheduled until such time that petitions/requests have been "Accepted as Properly Filed" by the Committee, Similarly, Petitions/Requests shall not be placed on a Committee meeting agenda until such time that the petition/request has been "Accepted as Properly Filed" by the Committee.

The Date on which the Petition / Application / Request is "Accepted as Properly Filed" constitutes the Legal Beginning Date of any such Construction for all purposes of defining whether a project has been initiated or was in progress in White County, Illinois.

This petition/application/request for a Solar Farm Construction Permit shall be completed in its entirety and submitted to the White County Board, 301 E. Main St., Carmi, IL 62821. Once the petition/application for a Solar Farm Construction Permit is Accepted as Properly Filed by the Committee, it will be reviewed. The application for a Solar Farm will be reviewed by the Committee to determine the impact of the use on public utilities, traffic volume and circulation, impact on near-by properties, compliance with Ordinances and laws, and other lawful factors as may be determined reasonable by the Committee based on the individual Petition/Application. The Committee, following a Public Hearing, may then take action regarding issuance of a Construction Permit.

**Notice of the Public Hearing.**

The Solar Farm Committee shall hold a Public hearing on every submitted Solar Farm Construction application that has been completed in full. At the hearing, any interested party may appear and testify, either in person or by duly authorized agent or attorney. Notice indicating the time, date, place, and the nature of the proposed Solar Farm Construction Application, shall be given before the hearing by:

1. Publication in a newspaper of general circulation within this County; and
2. Publication on a state-wide website.

Properly completed Applications for a Solar Farm Construction, complete with supporting documentation, are to be submitted to the Committee with sufficient lead time for review based on the complexity of the individual request.

If you have any questions, please contact the Office of White County Clerk for the White County Solar Farm (618) 382-7211.

Date first Received by the Office of White County Clerk for the White County Solar Farm: \_\_\_\_\_

Date(s) Committee Date Returned application for more information (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Date Committee requested revisions were received (if applicable):

\_\_\_\_\_

Date accepted by Committee as properly filed: \_\_\_\_\_

Filing fee: \_\_\_\_\_ Date paid: \_\_\_\_\_

Date Committee acceptance letter is sent to Petitioner: \_\_\_\_\_

Date(s) Public Hearing Notice published and where published: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Public Hearing Date: \_\_\_\_\_

**APPLICANT & PROPERTY OWNER INFORMATION (Print or Type):**

Applicant/Petitioner information:

Company Name: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing address for all Official Correspondence unless a legal representative is designated in which case all correspondence and contact will be made with that legal representative:

\_\_\_\_\_ Zip: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Phone number: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Zip: \_\_\_\_\_

Designated Legal Representative (*licensed to practice law in the State of IL*) of Applicant (*if any*):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Designated Contact Person (*if different from Applicant*), to whom all phone calls, requests for information, clarifications, and coordinator for all actions regarding this Petition, who has the authority to act on behalf of the Petitioner in regard to this Petition/Application/Request. (*This does not apply if a Legal Representative has been designated in which case all contact will be made through that Legal Representative.*)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

**PROPERTY INFORMATION:**

*Note: If additional space is needed, please attach additional sheets to the application and reference attachment description in application.*

1. Location of the Proposed use or structure, and its relationship to existing adjacent uses or structures:

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2. Legal Description and Acreage:

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3. Area and dimensions of the site for the proposed structure(s) or uses.

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4. Present Use of property:

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5. Present Land Classification:

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6. Proposed Land Use Activity / Nature of the Proposed Use, including type of activity, manner of operation, number of occupants or employees, and similar matters:

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7. Height, setbacks, and property lines of the proposed uses and/or structure(s).

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8. Location and number of proposed parking/loading spaces by type of vehicles, to include Weight Classifications and size of access drives/ways. \_\_\_\_\_

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9. Existing and proposed screening, lighting (including intensity) landscaping, erosion control, and drainage) features on the site, including the parking areas.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Disclosure of any potential environmental issues and methods for dealing with them.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Disclosure of any activities requiring outside agency permits and the names, addresses, and phone numbers of the agency points of contact and how those requirements are being met. \_\_\_\_\_

\_\_\_\_\_

12. Indicate the suitability of the property in question for Construction:

\_\_\_\_\_

\_\_\_\_\_

13. ADJACENT LAND USE:

A. North: \_\_\_\_\_

B. South: \_\_\_\_\_

C. East: \_\_\_\_\_

D. West: \_\_\_\_\_

14. Should this use be valid only for a Specific time period? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, What length of time?

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15. Does the proposed Permit meet the following standards? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If not, attach a separate sheet explaining why.)

A. Will the proposed design, location, and manner of operation of the proposed Solar Farm adequately protect the public health, safety and welfare, and the physical environment?

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B. Will the proposed Solar Farm have a negative impact on the value of neighboring property?

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C. Will the proposed Solar Farm have a negative impact on public utilities and on traffic circulation?

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D. Will the proposed Solar Farm have an impact on the facilities near the proposed Solar Farm, such as schools or hospitals or airports that require special protection?

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**ATTACHMENTS REQUIRED:**

1. At the time the application is submitted or filed, a non-refundable Solar Farm Permit Application Fee of \$ 5,000 is to be paid by the applicant.
2. For entities governed by governing boards, a copy of the Board Resolution or Board Meeting Minutes authorizing the governing board's approval to carry out the requested project and to authorize the submission to White County by a designated entity officer of the required specific requests / applications / petitions is required to be submitted.
3. An area map and site plan from a certified Illinois licensed Engineer.
4. List of the names, current property tax addresses and property tax PIN numbers of property owners located within two-hundred fifty feet (250') of the property AND those outside the two-hundred fifty foot (250') perimeter who may be affected by activities conducted on the property (e.g. effects of noise, strong outside lighting, additional traffic or traffic congestion, glare, emissions into the air, etc.)
5. A Decommissioning plan consistent with White County Ordinance 06-11-2018-1, an Ordinance Regulating Commercial Solar Farms, paragraph 2(g).

**CERTIFICATION OF A SOLAR FARM PERMIT PETITION / APPLICATION / REQUEST**

I/We the undersigned, agree that the information herein and attached is true, I/We, the undersigned, do hereby permit officials and/or consultants of White County, to enter the property described herein to complete a thorough review of this application.

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**Applicant's Printed/Typed Name:**

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner's Printed/Typed Name:**

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applicant's Legal or other Representative's Printed/Typed Name:**

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STATEMENT OF CONFORMANCE:**

I/We, the undersigned, in making a Petition/ Application/ Request to White County for approval of a Solar Farm Construction Permit described in this application have reviewed the laws and regulations of White County to the extent that they are applicable to this proposal and understand that: I/We, the undersigned have no reasonable expectation of approval of this request until such time that a Solar Farm Construction Permit is actually issued by White County and have been so notified of issuance in writing. I/We hereby acknowledge, attest to, and accept the following as conditions of obtaining a Solar Farm Construction Permit in White County, Illinois.

- **NO** building, construction, alteration, or use may be started prior to the issuance of a Solar Farm Permit.
- **ALL** building construction and all site Construction must conform to the plans and specifications approved by the Solar Committee. No deviation from or revision to an approved plan may take place without the prior written approval of the Solar Committee.
- That any Permit, once issued, is Non-Transferrable to any other legal entity without the express prior written approval of the Solar Committee.



- That **ALL** actions associated with this permit process shall be taken, processed, and interpreted under the laws of the State of Illinois and White County and any legal remedies sought by any party in connection with this Solar Farm Construction Permit shall be brought forth in the Courts of White County, Illinois for adjudication.
- That if the applicant is an Agent representing the actual owners of multiple properties, or is a lessor, that the Agent has in their possession signed documentation that the actual property owners are aware of their legal responsibilities to be personally liable for the costs associated with Decommissioning if said lessor or Agent fails for any reason to meet this requirement of the Solar Farm Construction Permit.

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Applicant's Printed/Typed Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Legal Representative Printed/Typed Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** It is the responsibility of the Applicant to notify the Committee every 6 months once the Permit is issued.

## Notification of Solar Farm Construction Permit - White County, Illinois

All persons shall be required to provide notice of Solar Farm construction in unincorporated areas of White County. Failure to file a Notification of Solar Farm Construction Permit prior to starting construction shall constitute an offense punishable by fine up to \$500.00 each day in which work proceeds and each day following completion of the structure shall constitute a separate offense.

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|---|--------------------------|
| <b>Step 1- Supervisor of Assessments Office</b>   |                          |
| Phone: (618)382-2332 / Sup of Assessments 314 E Cherry St # 4, Carmi, IL 62821  |                          |
| Company Name of Applicant/ Petitioner: _____  |                          |
| Contact Name and Title: _____   |                          |
| Mailing Address: _____  |                          |
| Phone Number: _____   | Email: _____             |
| Property #: _____   | Notification #: _____    |
| Name of Property Owner(s): _____  |                          |
| Current Address: _____  |                          |
| Property owner Phone #: _____   | Alternate phone #: _____ |
| Estimated State Date: _____   | Cost Estimate: \$ _____  |
| <b><u>Legal Description:</u></b>  |                          |
| Township Name: _____ Sec: _____ Twp: _____ Range: _____   |                          |
| Legal Description: _____  |                          |
| _____   |                          |
| Lot/Land Size: _____ Tax Group Code: _____  |                          |
| Is the proposed development within or near the approximate flood plain as shown on FEMA Flood Hazard Boundary Maps? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |                          |
| If <b>yes</b> , the developer must obtain a Development Permit from White County Highway Engineer prior to starting any construction.   |                          |
| Has a development permit been approved? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A   |                          |
| This acknowledgment satisfies the White County Notification Process.<br>All other city, township, subdivision and state ordinances must be followed!  |                          |
| Signature: _____  | Date: _____              |

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| <b>Step 2- Highway Dept. Engineer</b>  |             |
| Phone: (618) 382-4811 / Highway Department P.O. Box 396, Carmi, Illinois 62821   |             |
| Has the White County Highway Department Engineer reviewed the application? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |             |
| Signature: _____   | Date: _____ |

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|---|---|
| <b>Step 3- New 911 address</b>  |   |
| Phone: (618) 382-8911 / 314 E. Cherry St. #2, Carmi Illinois 62821  |   |
| Your new locatable 911 address is: _____  |   |
| Address: _____  | City: _____ Zip Code: _____             |
| Emergency Response Agencies:  |   |
| Ambulance Agency: _____   | Police Agency: _____ Fire Agency: _____ |
| Is a paid Fire Contract required to have this fire department respond? <input type="checkbox"/> Yes <input type="checkbox"/> No |   |
| Contact Phone Number for Fire Protection Contract: _____  |   |
| Signature: _____  | Date: _____                             |

**Upon completing construction of the facility, the Applicant/Petitioner must inform the Assessor's office and request an Operating Permit, prior to any production or sale of generated power.**